



21 January 2025

CIRCULAR 1 of 2025

Dear Parents and guardians

On behalf of the entire school community of Uitsig Primary school (SGB, SMT and staff), I hope this circular finds you and your family well-rested, rejuvenated and ready to embrace the opportunities of this new year. As we step into 2025, we look forward to continuing our partnership in fostering a nurturing and stimulating environment where our learners can thrive academically, socially and emotionally. Together, we will build upon our past successes and strive toward greater achievements.

The start of a new term always brings with it fresh enthusiasm and new goals. We are excited to welcome our old and new learners to school. Our teachers and staff have been diligently preparing for an engaging and productive term ahead. A special welcome goes out to all of the new staff members and parents who have joined us this year. We look forward to your valuable participation in our school.

We kindly ask for your continued support in ensuring that learners return with a positive mindset, equipped with the necessary stationery and ready to dive into their learning journey. Your involvement and encouragement play a vital role in your child's success. Thank you for your ongoing trust and collaboration. Let us make this year one of growth, joy and meaningful progress for every member of our school community. Wishing you a year filled with health, happiness and success.

A well-crafted vision and mission created by our SGB to serve as effective stewards of the school, ensures that their term is purposeful, impactful, and aligned with the needs of the community. Therefore, formulating their own vision and mission for the term of office was essential.

Vision Statement

To empower and inspire every learner with an innovative, holistic education that is inclusive so that they can thrive as valued, skilled, independent and responsible adults in society.

Mission Statement

Uitsig Primary School is committed to:

1. Delivering quality teaching, learning, and assessment in a safe, inclusive and inspiring environment.
2. Equipping learners with the knowledge and skills necessary for success in a dynamic and evolving world.

3. Cultivating a culture of excellence and lifelong learning through academic, cultural, and extracurricular activities.
4. Identifying and nurturing learners' unique talents in a supportive and innovative setting.
5. Fostering respect, resilience, and values that empower learners to contribute meaningfully to their communities.
6. Ensuring that all stakeholders feel valued, empowered and supported.

The following matters need your serious attention:

1. Attendance for Term 1 2025

Learners' term has officially started on the 15th of January, 2025. We have already sent a reminder to the WhatsApp groups. Therefore, we were expecting all our learners to be back by today unless they are still in the process of admission or transfer. Parents are reminded that school starts promptly at 7:30. Learners must come to school on time.

2. School fees, exemptions and relevant matters

We would like to take this opportunity to thank our parents for their high commitment and responsibility with regard to their children's fees. We are able to manage and improve Uitsig Primary School because of you, our wonderful parents.

School fees are strictly payable in advance. The first payment was due before the 17th of January 2025. Please ensure that your account is paid in advance at all times. The school fee per annum is **R14 200** for **Grades 1-7**. If a full payment is made on or before 28 February 2025, the parent will receive a discount of **R710**, implying that you can settle your child's fees by only **R13 490** for the whole year! **Grade R fees** are as follows: **R17 400** per annum. The discounted amount is **R16 530**. The saved discount is **R870**. Our fees are highly affordable, considering our services and our neighbouring schools' fees. Please do not miss this opportunity.

Exemptions

SOUTH AFRICAN SCHOOL ACT, NO 84 OF 1996 – REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES

If the combined annual gross income of both parents is less than ten times the annual school fees per learner, the parents qualify for full exemption of the compulsory school fees. Parents whose combined annual gross income is more than thirty times the annual school fees, do not qualify for exemption. Parent with a combined annual gross income of between ten and thirty times the school fees will qualify for conditional exemption based on a scale provided by the DOE.

This implies that if the **annual gross income** (amount before deductions and commitments) of **both parents** (whether they are still together or not) exceeds **R402 000**, please take note that your application will not be considered.

2025 exemptions process will take place as follows:

- Application documents will only be made available from **17-25 February 2025**.
- Submit all documents on **24-28 February 2025. (Strictly between 7:00-11:00 Monday to Friday)**
- While submitting the documents, kindly allow 20 - 30 minutes as it takes time to verify if all relevant documents are in place.

Communication

Please do not block private numbers as the school's phones are set to be private. In case of an emergency, we need to get hold of you. Please communicate with the school regarding school fee figures and reference numbers. A detailed email should be sent to elize.fourie@uitsig-primary.co.za

3. School uniform and appearance

The prescribed school uniform and regulations on appearance are set out in the Code of conduct of the school. A copy has already been shared in the WhatsApp groups and in the diaries. Please ensure that our beautiful learners come in their full school uniform. We advise parents to ensure that the children's appearance, including the hair, adheres to the Code of conduct: no artificial extensions or weaves other than braids, no coloured/dyed hair or braids (only natural colour accepted), etc. Those pink, blue, green and red holiday 'pony' hairstyles will not be accepted during school days.

4. Homework diaries

Each learner will receive a calendar and a homework book. Please diarise important dates. Homework diaries must be controlled by the parents. It is very important that parents complete the page that requires their particulars in full. We need this information often for emergencies.

5. Adjournment

Parents are requested to ensure that transport awaits the children as soon as they reach the gate. Kindly take note that the school will not take responsibility for any harm or loss of the learners after school.

Exit times: Grade R: 13h00
Grade 1: 13h15
Grade 2: 13h30
Grade 3-7:13h45

6. Communication

Apart from circulars, letters, the website, emails, WhatsApp and SMS, the school uses D6. To have access to the D6, parents will need to download it through Google. The great news is that D6 can be accessed through a cellphone. We request parents to download D6

because the school uploads important information, especially advertisements for jobs and tenders on it.

7. Academic matters

We are proud to mention that our results for 2024 are excellent! We have managed to achieve a 99.4% pass rate. We would like to thank all our parents who worked so hard with our learners to improve our results. We pride ourselves on you and our committed staff, right from the GA, AA staff to SMT.

IMPORTANT INFORMATION FOR PROGRESSION (PASSING AT THE END OF THE YEAR):

Learners in Foundation Phase (grades 1-3) must pass all four subjects.

Learners in the Intermediate and Senior Phase (grades 4-7) **MAY NOT** fail a **Home Language, First Additional Language** or **Mathematics**. This means that if a learner obtains 49% in English Home Language for example, that learner will not progress to the next grade even if they have obtained an average of 80% in all the other subjects. This does not mean that the other subjects are not important, they too should be taken into serious consideration. More progression information will be communicated during parental meetings and in the reports. Let us all please start now to prepare our children in all the subjects.

8. Textbooks

We provide textbooks and exercise books to our learners at no cost. The textbooks remain the school's property and should be returned in a good condition at the end of the year. All textbooks should be covered in a plastic cover. Parents are responsible for replacing damaged and lost textbooks.

A learner that still owes a textbook that they received in 2024 will not receive a textbook for the same subject in 2025. Please ensure that all the textbooks owed are returned/paid for during the course of this month.

9. Discipline

Uitsig Primary school, like any other school, has a Code of conduct. As indicated in the 3rd point of this document, each learner will receive a printed copy. The Code of conduct is not in place as a punitive measure but is aimed at articulating the values of the school as well as achieving its vision and mission. We, therefore, seriously request parents to work with the school and the Governing Body to continue making Uitsig Primary the best primary school that it has always been, or even better.

Serious misconduct such as sexual harassment, possession or distribution of pornographic material, being under the influence or in possession of alcoholic beverages, cheating in examinations, racist remarks and disrupting or frustrating teaching or learning in class may lead to suspension while repeating the same misconduct mentioned above **PLUS** bullying, assault, fraud, rape, murder, damaging school property, being in possession of dangerous

weapon or drugs, theft and failing to comply with punishment may lead to suspension or expulsion. We have suspended deodorants/perfumes from the school premises under this section. Any child who is found in possession of such will be suspended with immediate effect and await a disciplinary hearing.

General Notice 6903 of 2000 (PG 144 of 4 October 2000) as amended by General Notice 2591 of 2001 (PG 72 of 9 May 2001) provides full information regarding serious misconduct. Parents may obtain these documents from <http://www.education.gpg.gov.za> or by simply searching for them on the search engines like Google.

Less serious acts of misconduct include misbehaving in class, not doing homework, late coming and absenteeism without a valid reason, coming to school in clothing other than school uniform (including hair), etc. The corrective procedure for such may include demerits, detention and withdrawal of incentives such as school tours and exclusion from participating in the leadership camp. Accumulation of such acts of misconduct is well recorded in the learner's profile for the entire duration of their schooling in all the public schools of South Africa.

Parents are seriously urged to study the Code of conduct and other expectations of the school and discuss them with their children. After the session, please complete the last page with the learner, detach it from the document and send it to the class teacher through the learner when they come to school.

We also encourage parents to teach their children to strive for merits. We issue a beautiful certificate when 10 merits are accumulated.

10. Athletics

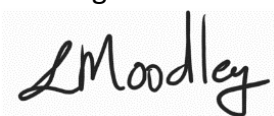
Our Interhouse athletics took place on 17 January. All learners enjoyed participating and earning points for their Spirit Houses. On the day Nkwe took the trophy for best spirit. Our athletics season is kicking off with our first meeting at Simon Bekker on the 21st of January. Thank you for your support of our athletes as they start working towards the Cluster and District competitions in February.

Education Quote to our amazing parents

"The function of education is to teach one to think intensively and to think critically. Intelligence plus character—that is the goal of true education."

– Martin Luther King Jr

Kind Regards

A handwritten signature in black ink that reads "Mrs Moodley". The signature is written in a cursive style with a large initial 'M'.

Mrs Moodley
ACTING PRINCIPAL

Circular 1 of 2025

Feedback/Comments (**Please sign and hand this slip to your child to submit it to the teacher**)

I _____ parent/guardian of _____

in grade _____ have read and understood the contents of this circular and would like to make the following comments:

1. _____
2. _____
3. _____

Signature

Cell No.